



## Policy 8.8 Alcohol and Drug Abuse Policy

**Responsible Official:** SVP and Dean for Campus Life

**Administering Division/Department:** Campus Life

**Effective Date:** March 31, 2007

**Last Revision:** August 31, 2017

### Policy Sections:

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### Overview

Emory University is committed to the health and well-being of its faculty, staff, and student body. Alcohol and drug misuse and abuse can be detrimental to one's overall physical and emotional health; academic and/or professional performance; and adversely impact family, friends and co-workers.

As a recipient of federal grants and contracts, Emory University adheres to the provisions of the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989. As administrator of certain state-funded financial aid programs for students, Emory University also adheres to Georgia's Drug-Free Postsecondary Education Act of 1990.

This policy is also designed to convey the university's care and concern for its members and their well-being, given that alcohol and other drug misuse on college campuses is a major public health concern. In order to foster academic achievement, personal success and wellness, and to promote the safety of the community, the university has adopted the following tenets to guide the prevention of alcohol and other drug misuse:

- Emory University complies with and upholds all applicable federal, state, and local laws related to alcohol, illicit drugs and controlled substances. Violations of such laws that come to the attention of university officials may be addressed within the university or through prosecution in the courts, or both.
- The university strives to create an environment that supports individuals who choose not to use alcohol and individuals who choose to use alcohol legally and in moderation. The illegal sale, distribution or use of alcohol is not permitted.
- The university encourages individuals with prescription medications to safely and legally use such medications in compliance with their prescriptions. The misuse of prescription medication or other controlled substances is not tolerated.
- The sale, distribution or use of illegal drugs is not permitted.
- The university seeks to create an environment of personal development and supportive community. It supports individuals seeking services for alcohol, tobacco and/or other drug misuse and makes confidential services available to them.
- In instances where individuals are found to be in violation of the university's Alcohol and Drug Abuse Policy, the university's response will stress individual accountability, personal development, and connection to appropriate health services, as well as the effect on impacted parties and the community.
- Emory is a Tobacco-Free Campus. The use or sale of tobacco products in or on Emory owned or Emory leased property is prohibited. See Policy 4.113 Tobacco-Free Environment for more information ( <http://policies.emory.edu/4.113>), including resources for tobacco cessation.

## Applicability

All Emory University full-time, part-time and temporary faculty, staff, and students are hereby notified that this policy will apply to all activities conducted on university-owned property and to all other university-sponsored events. This policy is distributed annually to all Emory University faculty, staff, and students.

Emory University permits the purchase and use of alcoholic beverages with university funds under certain conditions but expects individuals and organizations to take measures to prevent alcohol and drug misuse. The university expects that individuals and organizations will take responsibility for complying with the policy as outlined. This policy provides minimum expectations regarding alcohol and other drug prevention and services; individuals and organizations are encouraged to utilize best practices and to develop additional steps to support community safety.

Specific offices have been designated to provide clarification about the procedures and guidelines for event planning, as well as services and resources available to faculty, staff and students for reducing at-risk behaviors related to alcohol and drug use. The contact information for, and responsibility of, each of these offices is listed at the conclusion of this policy under "Contact Information."

Prospective students that fail to comply with Georgia law and university policy can experience parental/guardian notification, the removal from campus, and may additionally compromise their consideration for admission to the university, in addition to possible law enforcement processes.

## Policy Details

### 8.8.1. Standards of Conduct

1.1. All Emory University faculty, staff and students are prohibited by the University from unlawfully using, possessing, manufacturing, dispensing or distributing alcohol, controlled substances or illegal drugs on University-owned property or at University-sponsored activities.

1.2. Emory University expects all of its faculty, staff and students to comply with any applicable federal, state or local laws pertaining to the use, possession, manufacture, dispensation or distribution of alcohol, controlled substances, or illegal drugs.

### 8.8.2. General Georgia and DeKalb County Restrictions

**As of the effective date of the policy, THE FOLLOWING IS A SUMMARY OF THE GEORGIA AND DEKALB COUNTY LAWS, ORDINANCES AND REGULATIONS:**

#### 8.8.2.1. Possession of Alcohol

Possession or use of alcoholic beverages by persons under 21 years of age, or distribution of alcoholic beverages to persons under 21 years of age, is prohibited.

Furnishing alcoholic beverages to persons who are underage or intoxicated is prohibited.

The sale of alcoholic beverages without a license is prohibited. The sale of alcoholic beverages within 100 yards of a college campus in the State of Georgia is also prohibited, unless such license was in existence prior to July 1, 1981. "Sale" includes charging admission to any activity where alcoholic beverages are served, even if the beverage is "free" to those who have gained admission.

Public intoxication and possession of an open container of an alcoholic beverage in public are prohibited in the State of Georgia.

#### 8.8.2.2. Other Drugs

It is illegal and prohibited by the university for an individual to manufacture, possess, use, dispense, sell or distribute controlled substances or illegal drugs (as defined by state and federal law).

#### 8.8.2.3. False Identification

It is illegal and prohibited by the university for an individual to provide false name, address or date of birth for the purpose of acquiring alcohol or other drugs. Members of the Emory community who allow their identification to be used by others to obtain alcohol or other drugs are also subject to disciplinary consequences.

### 8.8.3. Sanctions and Penalties

3.1. Any member of the Emory University faculty, staff or student body who violates any of the Standards of Conduct shall be subject to corrective disciplinary actions and penalties up to and including expulsion from university academic programs, termination of employment and referral to the appropriate federal, state or local authorities for prosecution in the courts.

Depending on the nature of the infraction, alleged violations of this policy by an individual student shall also be referred to the Office of Student Conduct, Student Health Services, other appropriate programs or the appropriate school's conduct body. The Office of Student Conduct shall have the authority to make appropriate referrals and to impose on undergraduate students and student organizations such sanctions for violations of the policy as it may deem appropriate, including but not limited to participating in educational programs, parental notification and/or loss of privileges.

3.2. Depending upon the nature of the crime, persons convicted of violating federal and state laws prohibiting the unlawful use, possession, dispensation, and distribution of alcohol, controlled substances, or illegal drugs may face stiff sanctions such as heavy fines; incarceration for various periods of time, including life; forfeiture of assets; or suspension or loss of driver's, business or professional licenses. Federal, state and local officials are responsible for enforcing these laws and any sanctions for such crimes will be determined by courts. The university does not manage the criminal process but will cooperate with legal authorities in a manner consistent with its legal obligations.

3.3. Section 484(r) of the Higher Education Act states that a federal or state drug conviction can disqualify a student for Federal Student Aid funds. As of the effective date of the policy, the period of ineligibility depends on whether the conviction was for sale or possession during a period of enrollment in which a student received federal student aid and whether the student had previous offenses, ranging from one year to an indefinite period of time. A student regains eligibility the day after the period of ineligibility ends, when he or she successfully completes a qualified drug rehabilitation program, when he or she successfully passes two unannounced drug tests conducted by a qualified drug rehabilitation program; or if a conviction is reversed, set aside or removed from the student's record so that fewer than two convictions for sale or three convictions for possession remain on the record.

Please see the Related Links section below for the [Federal Drug Trafficking Penalties](#) and [Georgia Controlled Substance and Dangerous Drug Law](#) charts for additional information.

#### **8.8.4. Notification of Drug-Related Convictions**

As of the effective date of the policy, the following is a summary of the notification requirements upon a drug-related conviction:

##### **8.8.4.1. Employee Notification of Drug-Related Convictions**

(a) In accordance with the mandates of the Drug-Free Workplace Act of 1988, and as a condition of employment at Emory, all employees (including student employees) will:

(1) abide by the terms of this policy; and

(2) notify, as appropriate, their supervisor, vice president, administrator, dean or department head if they have been convicted of any criminal drug statute violation occurring in the workplace no later than five days after such a conviction. If a federal grant is involved, the Emory University Office of Sponsored Programs must be notified immediately. Failure to notify the appropriate person within the five day period may result in disciplinary action.

(b) Within thirty (30) calendar days of receiving notice of a conviction, the person notified pursuant to Paragraph 8.8.4.1(a)(2) above shall consult with the human resources department of Emory University (human resources department may contact the Office of Equal Employment Opportunity, as appropriate), and said person shall then:

(1) take appropriate personnel action against the employee, up to and including termination, consistent with the requirement of the Rehabilitation Act of 1973, as amended, or the Americans with Disabilities Act; and/or

(2) require the employee to participate successfully, and provide evidence of such participation, in a drug-abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health, law enforcement, or other appropriate agency.

##### **8.8.4.2. Student Notification of Drug-Related Convictions**

In accordance with the State of Georgia's Drug-Free Postsecondary Education Act of 1990, any student convicted under the laws of Georgia, the United States or any other state of any felony offense involving the manufacture, distribution, sale, possession or use of marijuana, a controlled substance, or a dangerous drug must, within ten (10) days of said conviction, report it in writing to the Emory University or Oxford College of Emory University Office of Financial Aid, as appropriate. Any student who suffers such a conviction shall, as of the date of the conviction, be denied state of Georgia funds for certain types of loans, grants or scholarships, including Georgia Higher Education Loan Program loans, student incentive grants or tuition equalization grants.

As of the effective date of the policy, the denial of state funds shall become effective on the first day of the term for

which the student was enrolled immediately following either the date of conviction or the date on which the court accepts a plea of nolo contendere or formally allows a student to receive first offender treatment. The denial of funds shall continue through the end of said term.

### **8.8.5. Advertisements and Promotions**

#### **8.8.5.1. Advertisements and Promotion of Events**

Publications of any type and in any media, including The Wheel and other newspapers, pamphlets, flyers, websites, etc., that receive some or all of their funding from university sources (including the Student Activity Fee) must not accept or contain commercial advertising or other materials that promotes, depicts or encourages excessive or underage consumption or use, or underage purchase, of alcoholic beverages or controlled substances.

Depictions of the following may not be used in advertisements or in the promotion of events:

- Excessive or underage consumption or use, or underage purchase, of alcoholic beverages or controlled substances
- All-you-can-drink activities
- Drinking games
- Price specials on alcohol
- Promotions or prizes featuring alcohol

**This list is not exhaustive; it is meant to provide examples of the types of activities that are considered by the University as promoting excessive alcohol consumption. It is also not intended to cover alcohol consumption related to content of curriculum, research objectives or alumni events.**

#### **8.8.5.2. Use of Name, Logo, Seal, Insignia or Mascot**

Neither the University's name, the names of its organizations, nor its logos, mascots, marks or other identifying indicia may be used in conjunction with any materials, references or imagery, including commercial sponsorship, related to excessive or underage consumption or use, or underage purchase of alcoholic beverages or controlled substances.

### **8.8.6. Purchasing Alcohol with University and Student Activity Fee Funds**

Alcoholic beverages may not be purchased with any state or federal appropriated funds. For more information, contact the Office of Grants and Contracts Accounting.

Schools, colleges, departments, or units determine the permissibility of charging alcoholic beverages to university accounts. In addition Purchasing Cards ("P-cards") are not to be used to purchase alcoholic beverages unless there is a special exception. For more information, contact the head of the specific unit or department.

Student organizations that are recognized by the Student Government Association ("Student Organization") and fraternities and sororities recognized by the Office of Sorority and Fraternity Life ("Fraternities") must obtain approval from the Office of Student Leadership and Service or the Office of Sorority and Fraternity Life, as applicable, for the purchase of any alcoholic beverage.

The use of alcoholic beverages purchased with university and student activity funds as a prize in any type of contest is prohibited.

### **8.8.7. Storage of Alcohol**

Any alcohol that is stored on campus must be kept in a place where it is not accessible to those under twenty-one years of age.

### **8.8.8. Use of Alcohol in Residence Halls**

Activities that take place within university Residence Halls are governed by applicable laws and regulations, the terms of the Residence Life Policy for Undergraduate Students, the Undergraduate Housing Agreement, and the Undergraduate Code of Conduct. A Campus Life online registration form is applicable whenever the service of alcoholic beverages takes place within any university community space.

Residents under the age of 21:

- Are not permitted to be in possession of, consume or store alcohol in any residence halls, consistent with state law.

Residents age 21 and over:

- Are permitted to be in possession of, consume or store alcohol in any residence halls, consistent with state law, with the exception of those at Oxford College. Possessing, consuming and/or storing alcohol is prohibited in all residence halls at Oxford College.

In Residence Halls:

- Alcohol is not allowed in community spaces (such as lobbies, lounges, study rooms, or hallways) without prior approval from Residence Life and Housing, with the exception of organizations that fall under the Office of Sorority and Fraternity Life. Fraternities and sororities are required to follow regulations from the [Office of Sorority and Fraternity Life \(OSFL\)](#) and from their respective national organizations. Other individuals or groups who wish to serve alcohol in community spaces of residence halls should complete the Campus Life online registration form.

- Common containers (such as kegs and punch bowls) are not permitted in residence halls or food service areas of residence halls.

- Activities (e.g. drinking games) and paraphernalia (i.e. funnels, beer pong tables, and ice slides) that promote the rapid and unsafe consumption of alcohol are also prohibited within residence halls and contiguous areas.

- Brewing or production of alcohol beverages is prohibited.

Residents of university residence halls are required to inform all guests of the aforementioned regulations and to make sure their guests abide by all provisions of this policy. In cases where the guest of a resident violates this policy, the hosting resident will be subject to disciplinary consequences.

### **8.8.9. Use of Alcohol at Athletic Events**

Alcoholic beverages may not be possessed, consumed or served at university intramural and club sports contests or intercollegiate athletic contests, but may be allowed at adjacent events. Interpretation of “adjacent events” will be under the authority of the Director of Athletics or his/her staff, as appropriate.

The possession, consumption and purchase of alcoholic beverages, tobacco and/or illegal drugs by any student-athlete or manager is prohibited while participating in an intercollegiate, club, intramural or recreational athletics activity. In the case of road trips, no alcoholic beverages, tobacco or illegal drugs are to be purchased by or possessed by any team member from the time the team leaves campus until the time the team returns to campus.

Student-athletes should refer to Emory’s Student-Athlete handbook for information regarding NCAA banned substances. They can also contact their team physician or certified athletic trainer with any questions.

#### Emory Athletics Overnight Program

Emory host students that fail to comply with Georgia law and university policy prohibiting individuals under the age of 21 to consume or possess alcohol and/or Georgia law and university policy prohibiting any person from furnishing alcohol to a person under the age of 21 or to someone who is intoxicated can be subject to Campus Life disciplinary consequences and/or law enforcement processes.

### **8.8.10. Procedures for Events with Alcohol**

The following procedures apply to all university-sponsored events where alcohol will be served. University-sponsored events are defined as an event hosted by a student organization or by an official department or division of the university. University-sponsored events include, but are not limited to, any internal or external sponsored events held on campus; fraternity and sorority events; campus organization events; and divisional and departmental or unit events. The following procedures are provided to assist with the planning of events; however, the service of alcoholic beverages is permitted only in accordance with this policy and applicable local laws.

#### **8.8.10.1. On-Campus Events with Alcohol**

##### Student Organization Events

All Student Organizations must complete the [online registration form for student organizations](#).

The following management strategies must be in place in order for alcohol service to be permitted:

- The president or risk manager of the Student Organization must attend a Campus Life sponsored training session that includes content about hosting events with alcohol;

- Alcohol acquired with university funds, including kegs of beer, is allowed only if a licensed caterer or trained non-student server serves the alcohol;

- EmoryCard readers or another verification plan approved by Campus Life must be used to verify each individual’s age.

- Student organizations are also responsible for complying with any applicable regulations from their national organizations; and
- Under no circumstances is the alcohol to be left unattended.

#### Sorority and Fraternity Events

Sororities and fraternities are expected to follow all of the above policies for student organization events with alcohol. Sorority and fraternity events where alcohol is served (including guest list parties, date parties and mixers) are required to follow additional regulations from the [Office of Sorority and Fraternity Life \(OSFL\)](#) and from their respective national organizations.

- The organizer for each social event must complete the [online registration form for fraternity and sorority social events](#); and
- Presidents, risk managers, and social chairs must attend an OSFL-sponsored training that includes content about hosting events with alcohol service. (This training fulfills the requirement of the Campus-Life sponsored training outlined above.)

#### Other University Events

For University events in which attendance is expected by undergraduate students, alcohol acquired with university funds, including kegs of beer, is allowed only if a licensed caterer or trained non-student server serves the alcohol, and under no circumstances is the alcohol left unattended.

EmoryCard readers or another verification plan approved by Campus Life must be used to verify each individual's age.

The following individuals or groups wishing to serve alcoholic beverages at any event that takes place on campus (excluding events at the Emory Conference Center, the Houston Mill House, or the Miller Ward Alumni House) must complete the [online registration form for university departments](#):

- Any individual acting in a capacity other than on behalf of an academic or administrative department (this applies to both members and non-members of the university community);
- Anyone planning an open (public) event, (including those individuals acting on behalf of an academic or administrative department);
- Anyone planning an event for which individuals under twenty-one (21) years of age are expected to attend (including those individuals acting on behalf of an academic or administrative department).

The completed online registration form will be forwarded to Meeting Services Office. The Meeting Services staff will send it to the building manager of the venue at which the event is being held.

#### **8.8.10.2. Additional Food and Beverages**

All events where alcohol is served must have sufficient quantities of non-alcoholic beverages and substantial food offerings available at all times during the event.

#### **8.8.10.3. Off-Campus Events**

An individual planning an off-campus event with alcohol on behalf of a department or unit, e.g. departmental party, must notify the head of the department or unit. In addition, student-government and other chartered groups must notify their faculty/staff advisor.

Hiring an insured and licensed caterer to control the service of alcohol is recommended, unless such service is provided by the venue, and requiring the caterer or venue, as applicable, to provide liquor liability insurance is also recommended. The owner of the event space assumes all liability for the event. Additional procedures or guidelines may be required by individual university departments or units. Organizations or event sponsors should check with the particular department or sponsor to make sure all requirements are understood.

#### **8.8.11. Additional Information**

##### **8.8.11.1. Health Risks**

The scope and impact of health risks from alcohol and drug misuse and abuse are extensive and well documented, ranging from mood-altering to life-threatening, with consequences that extend beyond the individual to classmates, co-workers, family, friends, organizations and society at large. The University, therefore, conducts regular programs to educate its faculty, staff, and students that the misuse and abuse of alcohol and other drugs alters behavior, distorts perception, impairs thinking, impedes judgment and sabotages opportunity. Alcohol and drug abuse also may result in deterioration of physical health by causing or contributing to various diseases, illnesses, birth defects and even death. In addition, substance use

negatively impacts health and wellness. Please see the Related Links section below for [Drugs of Abuse - Uses & Effects](#), for additional information.

#### **8.8.11.2. Resources for Education, Consultation and Counseling**

The university sponsors several programs that provide information and professional services for its faculty, staff and students on matters related to the misuse and abuse of alcohol and drugs. These programs provide education, consultation, assessment, counseling and referral in a professional environment that respects individual confidentiality and integrity. The university maintains the [Faculty Staff Assistance Program \(FSAP\)](#) (404.727.4328) for faculty and staff; and the [Counseling and Psychological Services \(CAPS\)](#)(404.727.7450) and the [Office of Health Promotion](#) (404.727.7551) for students. Augmenting these formal programs, a variety of other campus programs and services educate and assist individuals who take the initiative to help themselves. Please see Related Links for additional information on these services.

Common to all of these programs is the ethic that personal responsibility and professional guidance are keys to success. Therefore, the university expects its faculty, staff, and students to take measures to prevent alcohol and drug misuse and abuse in the community. The university also encourages its members to seek assistance from the above programs if they think that they may have a problem with alcohol or drug use.

#### **8.8.11.3. Distribution**

This policy and any revisions thereto, shall be distributed to all faculty, staff, and students annually. Other applicable policies that have reference to this policy are found in the Campus Life Handbook, the Faculty Handbook, the Staff Handbook, the Human Resources Handbook and Policies and Procedures Manual, the Undergraduate Code of Conduct, and the Doctor of Medical Student Handbook.

#### **8.8.11.4. Additional Policies Regarding Alcohol**

All student organizations chartered by the Student Government Association are under the jurisdiction of the Student Government Association and its policies and procedures and the policies and procedures of the Office of Student Leadership and Service.

Fraternities and sororities must comply with their respective national organizations' alcohol policies, the Interfraternity Council (IFC) and Intersorority Council (ISC) policies, and the policies of the Office of Sorority and Fraternity Life (OSFL).

Residence Hall events must comply with Residence Life and Housing policies.

Students at Oxford College must comply with the Oxford College Alcohol Policy.

Miller Ward Alumni House events must comply with the Miller Ward Alumni House Alcohol Policy.

Additional policies are linked to below.

#### **8.8.11.5. Review**

A biennial review of this policy shall be conducted by a committee appointed by the president that shall include representatives from the following offices, programs, divisions and departments: Office of the President, Office of the Senior Vice President and General Counsel, Office of Research Compliance, Faculty Staff Assistance Program, Human Resources Division, Division of Campus Life, Office of Financial Aid, Emory Police Department, Office of the Provost, and Office of the Vice President for Health Affairs, as well as one or more student representatives. In addition, in accordance with the Higher Education Opportunity Act, the review shall include the number of drug and alcohol-related violations and fatalities that occur on campus or as part of the university's activities and are reported to campus officials, as well as the number and type of sanctions imposed as a result of such drug and alcohol-related violations and fatalities, that occur on campus or as part of the university's activities.

Deans and directors of all schools, departments, and divisions will review and interpret policies and procedures.

## **Definitions**

**University Residence Halls**—includes university-owned residential facilities such as halls, fraternity and sorority housing, theme houses, and apartments.

**University-Sponsored Event**—is an event hosted by a student organization or by an official department or division of the university. University-sponsored events include, but are not limited to, any internal or external sponsored events held on campus; fraternity and sorority events; campus organization, divisional, departmental or unit events.

**University-Sponsored Organization** - A student organization that (1) is registered with the university; (2) is affiliated with a university department or unit that acknowledges the organization as part of its activities; or (3) sponsors

activities that relate to the education, research and community service missions of the university or to the goals or objectives of the department or unit of affiliation.

## Related Links

- Current Version of This Policy: <http://policies.emory.edu/8.8>
- [Current Version of This Policy](http://policies.emory.edu/8.8) (http://policies.emory.edu/8.8 )
- [CAPS Counseling and Psychological Services](http://studenthealth.emory.edu/cs/) (http://studenthealth.emory.edu/cs/)
- [Athletics Department](http://www.emoryathletics.com/landing/index) (http://www.emoryathletics.com/landing/index)
- [Faculty Staff Assistance Program](http://www.fsap.emory.edu/) (http://www.fsap.emory.edu/)
- [EmoryCard Office: Request for EmoryCard Service](http://studentfinancials.emory.edu/pdf/Request_for_EmoCard_Services-Revised_Ver_8_02_2012.pdf) (http://studentfinancials.emory.edu/pdf/Request\_for\_EmoCard\_Services-Revised\_Ver\_8\_02\_2012.pdf)
- [Medical Amnesty Protocol](http://studenthealth.emory.edu/hp/alcohol_and_other_drugs/medical_amnesty.html) (http://studenthealth.emory.edu/hp/alcohol\_and\_other\_drugs/medical\_amnesty.html)
- [Doctor of Medicine Student Handbook 2013-2014](https://med.emory.edu/handbook/) (https://med.emory.edu/handbook/)
- [Miller-Ward Alumni House Policy](http://millerward.emory.edu/) (http://millerward.emory.edu/ )
- [Office of Graduate Medical Education Drug-Free Workplace Policy](http://www.med.emory.edu/gme/housestaff/housestaff_policies/section24.html) (http://www.med.emory.edu/gme/housestaff/housestaff\_policies/section24.html)
- [Office of Health Promotion](http://studenthealth.emory.edu/hp/) (http://studenthealth.emory.edu/hp/)
- [Residence Life and Housing](http://www.emory.edu/HOUSING/SELECTION/policy.html) (http://www.emory.edu/HOUSING/SELECTION/policy.html)
- [Office of Sorority and Fraternity Life](http://osfl.emory.edu/) (http://osfl.emory.edu/)
- [Office of Sorority and Fraternity Life social even registration form](http://www.emory.edu/CAMPUS_LIFE/alcohol_registration/index.html) (http://www.emory.edu/CAMPUS\_LIFE/alcohol\_registration/index.html)
- [Office of Student Conduct](http://conduct.emory.edu/) (http://conduct.emory.edu/)
- [Oxford College Office of Student Conduct](http://www.oxford.emory.edu/life-at-oxford/student-conduct/) (http://www.oxford.emory.edu/life-at-oxford/student-conduct/)
- [Purchasing Card Policy and Procedures](http://policies.emory.edu/2.23) (http://policies.emory.edu/2.23)
- [Office of Student Leadership and Service and SGA Organization Policies \(Eagle Source\)](http://www.osls.emory.edu/student_orgs/eagle_source/) (http://www.osls.emory.edu/student\_orgs/eagle\_source/ )
- [Student Government Association](http://students.emory.edu/SGA/) (http://students.emory.edu/SGA/)
- [Student Health Services](http://studenthealth.emory.edu/hs/) (http://studenthealth.emory.edu/hs/)
- [Center for International Programs Abroad](http://www.cipa.emory.edu/index.html) (http://www.cipa.emory.edu/index.html)
- [Substance Abuse/Drug-Free Workplace](http://policies.emory.edu/4.66) (http://policies.emory.edu/4.66)
- [Georgia Controlled Substance and Dangerous Drug Laws Chart](http://tinyurl.com/26pfhy) (http://tinyurl.com/26pfhy)
- [Drugs of Abuse: Uses and Effects](http://tinyurl.com/2gcprg) (http://tinyurl.com/2gcprg)
- [Registration forms for on campus events with alcohol, for student organizations, for fraternity and sorority social events, for university departments](http://www.emory.edu/CAMPUS_LIFE/alcohol_registration/index.html) (http://www.emory.edu/CAMPUS\_LIFE/alcohol\_registration/index.html)
- [Tobacco Free Environment Policy 4.113](https://policies.emory.edu/4.113) (https://policies.emory.edu/4.113)

## Contact Information

Subject	Contact	Phone	Email
Information about policies affecting the SPC, SGA, and other student organizations.	Office of Student Leadership & Service	404-727-6169	340E Dobbs University Center www.osls.emory.edu/
Information about wellness services available to faculty and staff	Faculty Staff Assistance Program	404-727-4328	1762 Clifton Road NE Suite 1100 www.fsap.emory.edu
Information about health and free counseling services for students	Emory University Student Health Services Office of Health Promotion	404-727-7551	1st Floor 1525 Clifton Road www.studenthealth.emory.edu/hp
Information about policies regarding study abroad	Center for International Programs Abroad	404-727-2240	Candler Library, Suite 200 550 Asbury Circle www.cipa.emory.edu/index.html



Information about assessments and therapy provided by psychiatry residents and psychology interns	Department of Psychiatry and Behavioral Sciences	404-727-0399	2004 Ridgewood Drive <a href="http://www.psychiatry.emory.edu/">www.psychiatry.emory.edu/</a>
Information about assessments and medication for psychiatric problems provided by medical residents	Department of Psychiatry and Behavioral Sciences	404-727-3903	1256 Briarcliff, Bldg. A, Room 311 South <a href="http://www.psychiatry.emory.edu/">www.psychiatry.emory.edu/</a>
Clarification of Policy	Division of Campus Life	404-727-4364	401 Dobbs University Center <a href="http://www.emory.edu/CAMPUS_LIFE/">www.emory.edu/CAMPUS_LIFE/</a>
	Emory Police Department	404-727-6111	Suite G01, 1784. N. Decatur Road <a href="http://www.campserv.emory.edu/epd/">www.campserv.emory.edu/epd/</a>
Notification of employee drug-related convictions	Human Resources - Employee Relations	404-727-7625	1599 Clifton Road NE Atlanta, GA 30322 <a href="http://www.emory.edu/HR">www.emory.edu/HR</a>
Information about events at the Miller-Ward Alumni House	Miller-Ward Alumni House	404-727-6924	815 Houston Mill Road <a href="http://millerward.emory.edu/">http://millerward.emory.edu/</a>
Information about state and federal laws and the interpretation of the policy	Office of General Counsel	404-727-6011	101 Administration Building 201 Dowman Drive Atlanta, GA 30322 <a href="http://www.emory.edu/OGC">www.emory.edu/OGC</a>
Issues concerning medical residents and the GME Drug-Free Workplace Policy	Office of Graduate Medical Education	404-727-5658	Suite 327 School of Medicine Building, 1648 Pierce Drive Atlanta, GA 30322 <a href="http://www.med.emory.edu/GME/">www.med.emory.edu/GME/</a>
Information about use of federal or state appropriated funds for the purchase of alcohol	Office of Grants and Contracts Accounting	404-727-4269	Suite 530, 1784 N. Decatur Road <a href="http://www.ogca.emory.edu/">www.ogca.emory.edu/</a>
Information about housing policies	Office of Residence Life and Housing	404-727-4144	1st Floor Alabama Hall <a href="http://www.emory.edu/HOUSING/CONTACT/contactus.html">www.emory.edu/HOUSING/CONTACT/contactus.html</a>
Information about policies affecting sororities and fraternities	Office of Sorority and Fraternity Life	404-727-4142	234E Dobbs University Center <a href="http://osfl.emory.edu/">http://osfl.emory.edu/</a>
Information about undergraduate student conduct proceedings	Office of Student Conduct	404-727-7190	5th Floor Dobbs University Center <a href="http://conduct.emory.edu/">http://conduct.emory.edu/</a>

Questions about Purchasing Card use	Purchasing Office	404-727-5400	1762 Clifton Road <a href="https://www.finance.emory.edu/home/Procure%20and%20Pay/index.html">https://www.finance.emory.edu/home/Procure%20and%20Pay/index.html</a>
Information about assessments and treatment provided by graduate students in psychology	The Psychological Center, Dept. of Psychology	404-727-7451	1462 Clifton Road, Suite 235 <a href="http://psychology.emory.edu/clinical/center.html">http://psychology.emory.edu/clinical/center.html</a>
Information about free counseling for students	Counseling and Psychological Services (CAPS) Student Counseling Center	404-727-7450	1462 Clifton Road Suite 235 <a href="http://www.studenthealth.emory.edu/cs">www.studenthealth.emory.edu/cs</a>
Information about free counseling for students at Oxford College	Oxford College Counseling and Career Services	770-784-8394	600 Haygood Street, Oxford GA 30054 <a href="http://www.oxford.emory.edu/counseling">www.oxford.emory.edu/counseling</a>

### Revision History

- Version Published on: Jun 07, 2016 (*Reinstated "health risks" section 8.8.11.1*)
- Version Published on: Jun 07, 2016 (*updated MWAH web address*)
- Version Published on: Sep 18, 2014 (*added Oxford contact information*)
- Version Published on: Feb 06, 2014
- Version Published on: Feb 05, 2013 (*resource contact information updated/revised 8.8.11.1*)
- Version Published on: Jan 31, 2013 (*reordered 8.8.1 and 8.8.2. Wording changed in 8.8.2*)
- Version Published on: Dec 20, 2012 (*revised Campus Services Available for Drug Abuse document*)
- Version Published on: Dec 14, 2012 (*revised 8.8.3.3 and Drug Trafficking Penalty Link*)
- Version Published on: Jul 02, 2012
- Version Published on: Jun 29, 2012 (*June 2012-updated 8.8.10. Clarify definition for student organizations*)
- Version Published on: Dec 02, 2009 (*12/2/2009-changed name to Office of Student Leadership & Service*)
- Version Published on: Jun 04, 2007 (*Original Publication*)

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