Policy 4.83
Volunteers

This policy version was not current at the time of printing. Please see http://policies.emory.edu/4.83 for the current version.

Responsible Official: VP for Human Resources
Administering Division/Department: Recruiting
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Overview

The university recognizes individuals who volunteer their time and services as significant members of the Emory community. Volunteers are not eligible for university benefits, including workers’ compensation.

Applicability

Emory will not employ anyone under the age of 16 to be a volunteer. No one under the age of 18 may volunteer in any position deemed hazardous by Human Resources. These include roofing, operation of hoists, elevators, vehicles, power-driven tools or baking machines, saws or shears, as well as jobs or duties involving exposure to hazardous materials.

Policy Details

The department head or designee is responsible for orienting, identifying assignments (including a written description of duties), and developing lines of accountability and supervision for the volunteer.

Forms are available in Human Resources and on the web site at http://emory.hr.emory.edu/forms.nsf/(title)/Data+Services+Forms++Brochures.

Definitions

A volunteer is defined as an individual who offers a service or contributes knowledge and skills to the university without expectation of compensation.

Related Links
Revision History

Emory University policies are subject to change at any time. If you are reading this policy in paper or PDF format, you are strongly encouraged to visit policies.emory.edu to ensure that you are relying on the current version.